



Apache County District III Facility Use Application Alpine Community Center

ALPINE COMMUNITY CENTER

APPLICANT NAME: _____
ORGANIZATION: _____
MAILING ADDRESS: _____
CITY, STATE, ZIP
CODE: _____
PHONE NUMBER: _____
CELL PHONE
NUMBER: _____
DESCRIPTION OF EVENT: _____

DATE(S) AND TIME OF EVENT:

DATE: _____	TIME: _____	DATE: _____	TIME: _____
DATE: _____	TIME: _____	DATE: _____	TIME: _____
DATE: _____	TIME: _____	DATE: _____	TIME: _____
DATE: _____	TIME: _____	DATE: _____	TIME: _____

WILL ACCESS BE REQUIRED PRIOR TO DATE OF EVENT FOR SET UP? (Y/N) _____

ESTIMATED NUMBER OF ATTENDEES: _____

IS THERE AN ENTRANCE FEE FOR PUBLIC ATTENDING THE EVENT?

ADULTS \$ _____ SENIORS \$ _____ CHILDREN \$ _____ OTHER \$ _____

IS THE EVENT: PUBLIC _____ PRIVATE _____

NO ALCOHOL ALLOWED ON PREMISES



ALPINE COMMUNITY CENTER

Facility is at located at 12 County Road 2061 Alpine, Arizona 85920

		CLASS I	CLASS II	CLASS III	CLASS IV			
Number of Days / Hours		Educational, Community Service Organizations, Personal/Community Adversity Benefits, Non-Profit Organizations or Apache County Residents that do not charge for their event	Weddings, Receptions, Reunions, Parties	Non-profit Organizations That charge a fee for their events.	For profit Ventures and Commercial Organizations	4 to 7 Day Discount (may impact only one weekend)	Estimated Cost	
Per Day Costs								
Auditorium		\$ N/C	\$ 40.00	\$ 65.00	\$ 200.00			
Kitchen		\$ 50.00	\$ 50.00	\$ 150.00	\$ 200.00	3.5 times the daily rate		
Activity Room/ Meeting Room		\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	3.5 times the daily rate		
Deposits								
		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00			
Other								
<i>Chairs and tables are included when facility is rented</i>								
							Total	



POLICIES/ PROCEDURES FOR THE ALPINE COMMUNITY CENTER

1. Any questions regarding the usage of the Alpine Community Center, please contact Anne MacGregor at the Alpine Public Library via phone or email: 928-339-4925 or amacgregor@co.apache.az.us
2. No tape of any kind, nails, thumb tacks, or pins will be allowed on the walls for decorating unless special permission is given by the Community Center Manager.
3. The event application may be downloaded from the Apache County Website (www.apachecounty.az.gov) and then emailed to amacgregor@co.apache.az.us. It can also be mailed to or turned in at:
 4. Alpine Public Library
PO Box 528
#17 CR 2061
Alpine, AZ 85920
5. Events may be scheduled up to one (1) year in advance. The Community Center calendar is maintained and coordinated by the Apache County Library District/Alpine Public Library.
6. Apache County reserves the right to unilaterally cancel a reservation for the Alpine Community facility due to unforeseen circumstances, such as damages from natural or man-made causes. A full refund will be issued to the reserving party.
7. The Community Center Manager shall review all scheduled events for appropriateness, compatibility and safety prior to scheduling. Alternate event dates will be offered to all requesters if criteria cannot be satisfied.
8. Rental fees for the facility shall be based on the Community Center Rate Schedule in effect on the date the approval is given by the Apache County Board of Supervisors.



PLEASE NOTE THAT ALL FEES WILL BE PAID TO APACHE COUNTY

IF PAYING BY CHECK, PLEASE WRITE ONE CHECK FOR THE RENTAL AMOUNT

AND ONE CHECK FOR THE DEPOSIT.

I HAVE READ, UNDERSTAND AND AGREE TO THE TERMS OF THESE POLICIES:

APPLICANT PRINTED NAME: _____

APPLICANT SIGNATURE: _____

TITLE OF SIGNER: _____

DATE: _____

FOR OFFICE USE

DATE APPLICATION RECEIVED _____

DATE PAYMENT RECEIVED: _____

EVENT AMOUNT RECEIVED: \$ _____

DEPOSIT AMOUNT RECEIVED \$ _____

CHECK OR MONEY ORDER NUMBER: _____

RECEIVED BY: _____

DEPOSIT AMOUNT RETURNED: \$ _____ DATE RETURNED _____

RETURNED BY: _____



Waiver of Liability and Hold Harmless Agreement

I, _____(Name), in consideration of being allowed to participate in activities on property owned by Apache County, hereby release, waive and hold harmless Apache County, its Board of Supervisors, elected officials, officers, agents and employees (hereinafter referred to as RELEASEES), from and against any and all claims, demands, actions, or causes of action of any type whatsoever, including property damage, personal injury or death, and VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OR LOSS, PROPERTY DAMAGE, OR PERSONAL INJURY, INCLUDING DEATH arising out of or in any way related to my use of the Apache County Gym and any other property owned by Apache County or any of the RELEASEES.

It is my expressed intent that this release and hold harmless agreement shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a RELEASE, WAIVER, DISCHARGE, and COVENANT NOT TO SUE the above named RELEASEES. I hereby further agree that this Waiver of Liability and Hold Harmless Agreement shall be constructed in accordance with the laws of the State of Arizona.

I am aware that there are risks and dangers associated whenever participating in athletic activities and in using Apache County property, including the risk of property damage, personal injury or death. I acknowledge that my participation and use of County property is voluntary and that I assume full responsibility for any injuries or damages I may sustain as a result of my participation. I understand that I am solely responsible for any medical costs I may incur as a result of any accident or other injury that may occur on any land or property owned or maintained by Apache County.

Indemnification and Hold Harmless: I also agree to INDEMNIFY the RELEASEES from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney’s fees brought as a result of my activity on any land or property owned or maintained by the County, and to reimburse the RELEASEES for any such expenses incurred.

In signing this release, I acknowledge and represent that I HAVE READ THE FORGOING Waiver of Liability and Hold Harmless Agreement, UNDERSTAND IT AND SIGN IT VOLUNTARILY as my own free act and deed; no oral representations, statements or inducements, apart from the foregoing written agreements have been made; and I EXECUTE THIS RELEASE FOR FULL, ADEQUATE AND COMPLETE CONSIDERATION FULLY INTENDING TO BE BOUND BY SAME.

Signature

Print Name

Date

(If participant is under 18 years of age, a parent or guardian must execute in addition to the above, the following waiver)

I, _____ (parent/guardian of _____) do hereby represent that I am in fact, acting in such a capacity and agree to save and hold harmless and indemnify each and all of the parties referred to above as RELEASEES from all liability, loss, cost, claim of damage whatsoever which may be imposed upon said RELEASEES because of any defect in or lack of such capacity to so act and release said RELEASEES on behalf of both myself and the aforementioned minor.

Parent’s Signature
(If under 18)

Parent’s Print Name